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3 **Charter Township of Kalamazoo**
4 **Minutes of the Zoning Board of Appeals**
5 **Held on January 17, 2018**

6 A regular meeting of the Kalamazoo Charter Township Zoning Board of Appeals was held on
7 Wednesday, January 17, 2018 at the Township Hall.

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9 **Call to Order.**

10 The chairman called the meeting to order at 7:00 p.m.

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12 Present Were:

13 Chairman Jim Short

14 Anne Simmons

15 Fred Nagler

16 Steve Leuty

17 Warren Cook

18 Chris Mihelich, Alternate

19
20 Also present were: Township Attorney Roxanne Seeber and two members of the audience.

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22 **Roll Call.**

23
24 Short recognized the new alternate and all welcomed him to the board.

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26 **Set Agenda.**

27
28 Cook moved, supported by Simmons to approve the agenda as submitted. The motion passed
29 unanimously.

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31 **Approval of the Minutes of November 15, 2017.**

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33 The first item on the agenda was approval of the minutes of the November 15, 2017 Zoning
34 Board of Appeals meeting. Seeber noted a change to Cook's first name on page one. This
35 change was made on the face of the document. Nagler moved, supported by Simmons to
36 approve the minutes as amended. The motion passed unanimously. Simmons and Seeber
37 signed the minutes and they were provided to Leuty for transmittal to Township staff.

38
39 **Election of Officers.**

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41 The next item on the agenda was the election of officers of the Zoning Board of Appeals. Short
42 noted that he had bylaws and rules of procedure for the Zoning Board of Appeals. These were
43 prepared in 2009 and he kept them in the front of his book. He was willing to provide copies to
44 the others in attendance; however access to the copy machine was limited, so it was decided

1 that they could be copied next month. Simmons noted that she does not have a copy of the
2 new zoning book yet. Simmons moved, supported by Cook to approve the following officers:
3 Chairperson: Short; Vice Chairperson: Cook; Secretary: Simmons. The motion passed
4 unanimously.

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6 **Citizen Comments.**

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8 None.

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10 **Board Member Comments.**

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12 Leuty provided a report as to the Township Board’s activities. Cook inquired about the strategic
13 plan. Seeber stated that the Township may be willing to send Cook and Mihelich to Zoning
14 Board of Appeals training when it is next offered by MSU extension.

15
16 **Report of the Planning Commission Member**

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18 Nagler reported on the activities of the Township Planning Commission, indicating that its main
19 topic was medical marijuana.

20
21 There being no additional business before the Zoning Board of Appeals, upon motion of Nagler,
22 supported by Leuty, and unanimous approval, the meeting was adjourned at 7: 35.

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24 Respectfully Submitted,

25
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27 _____
28 Ann Simmons, Secretary